



**Alpha Kappa Alpha Sorority, Incorporated®  
Rho Chi Omega Chapter**

# **Application Instructions**



**Dr. Olivia Harris Sanders Academic Scholarship  
for  
Minority Students Achieving Academic Excellence**

**This scholarship is awarded to minority undergraduate students who are interested in continuing their college education. The scholarship is in memory of Dr. Olivia H. Sanders, a retired professor, long-time educator and a charter member of Rho Chi Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated®.**

**Application Deadline:  
November 18, 2024**

**Complete application must be uploaded by 11:59 pm CST**

**Alpha Kappa Alpha Sorority, Incorporated®**  
**Rho Chi Omega Chapter**

**Dr. Olivia Harris Sanders Academic Scholarship  
for Minority Students Achieving Academic Excellence**

**Instructions for Applying for the Dr. Sanders' Scholarship**

**To be considered for this scholarship, a student must:**

- Be currently enrolled in one of the following schools:  
**Alabama Agricultural and Mechanical University (AAMU)**  
**Athens State University**  
**Calhoun Community College**  
**J.F. Drake State Community and Technical College**  
**Oakwood University**  
**The University of Alabama in Huntsville**
- Be a minority undergraduate student.
- Have completed a minimum of one semester (12 hours) at the respective institution.
- Have a cumulative and prior semester grade point average (GPA) of 2.7 or above.

**Application Package Requirements**

- Dr. Olivia Harris Sanders Academic Scholarship Application Form
- Submit an essay of 250 words, and no more than 350 words, on the following topic: **“What is the significance of the Voting Rights Act, and what is its impact on American society?”**  
The essay must be typed, double-spaced, in Times New Roman (or similar) 12-point font, and include the student's name in a running header on all pages of the document.
- Submit a recent unofficial or official academic transcript.

To be considered complete, the application packet must include the completed application form, copies of recent honors/awards, transcript, and essay. Incomplete application packets may be subject to immediate rejection. To be considered for this scholarship, the complete packet must be uploaded to <https://www.aka-rco.org/scholarships> by 11:59 pm, CST on November 18, 2024.

**Completed Application Checklist**

Completed scholarship application form (must include signature and date)

Essay

Transcript (Official or Unofficial)

Copies of two recent honors/awards

Photograph

# Dr. Olivia Harris Sanders Academic Scholarship Application

## ALPHA KAPPA ALPHA SORORITY, INCORPORATED® RHO CHI OMEGA CHAPTER

**Instructions: This form is fillable. Please complete the application form in its entirety.**

### Personal Data

Name: \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Local Address: \_\_\_\_\_  
STREET ADDRESS AND APARTMENT NUMBER

\_\_\_\_\_  
CITY/STATE/ZIP CODE CELL PHONENUMBER

Gender: Female \_\_\_\_\_ Male \_\_\_\_\_ Ethnicity: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET ADDRESS AND APARTMENT NUMBER

\_\_\_\_\_  
CITY/STATE/ZIP CODE PHONE NUMBER

Student University ID Number: \_\_\_\_\_

### Academic Data

Institution Attending: \_\_\_\_\_

Classification: \_\_\_\_\_

Major: \_\_\_\_\_

GPA for prior semester: \_\_\_\_\_

Cumulative GPA (overall) : \_\_\_\_\_

### Honors and Awards

List all honors and awards received while attending your current institution (i.e. Who's Who, Most Outstanding Student, Scholarships, National Dean's List, President's List, etc.). Provide a photocopy of the two most recent honors/awards. You may use additional sheets as required.

Honors/Awards	Dates	Organization issuing the honor/award

### Extracurricular/Community Service

List extracurricular and community activities you have been involved in during the last two years (campus clubs and organizations, social/civic organizations, committees/boards, community volunteer and service projects, charities, local schools, etc.)

Organization or Project	Period of Involvement	Position(s) Held

## Essay

Submit an essay of 250 words, and no more than 350 words, on the following topic: **"What is the significance of the Voting Rights Act, and what is its impact on American Society?"** The essay must be typed, double-spaced, in Times New Roman (or similar), 12-point font, and include the student's name in a running header on all pages of the document.

### Consent Agreement

**I certify that the information I have given is complete, true, and accurate to the best of my knowledge and belief. I further affirm that I have not knowingly withheld any facts or circumstances in completing this application that would make me ineligible to receive this scholarship. I understand any misrepresentation of information by me can disqualify me from consideration.**

Applicant's signature

Date

### Scholarship Disbursement

Please choose one of the options below.

If I'm selected to receive a financial scholarship over \$600, I would like to have the check payable to myself. I understand that I will need to submit a W-9 with my application. (See instructions below)

If I'm selected to receive a financial scholarship, I would like to have the check payable to my university on my behalf.

### IRS Taxpayer Information

Submit a Form W-9 Request for Taxpayer Identification Number and Certification if you select to have the scholarships funds payable to you. Form is available at <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

- Box 1 - Enter Student's Name
- Box 2 - Leave blank
- Box 3 - Select Individual/Sole Proprietor
- Box 4 - Leave blank
- Box 5 - Enter home street address
- Box 6 - Enter home city, state and Zip Code
- Box 7 - Leave blank
- Requester's Name and Address - Leave blank
- Part I - Enter SSN
- Part II - Signature and date

Submitting a W-9 does not mean your scholarship is taxable. However, the form is required for any individual receiving \$600 or more from the chapter. **If you elect to have the scholarship funds payable to your school, this form is not required.**

### Photo Submission

Thank you for applying for the Dr. Olivia H. Sanders Scholarship. As part of the application process, we request a photo of you to be submitted to assist us in recognizing the scholarship recipients. The photo will be used for the purposes of promoting the scholarship program only. If you have any questions, please contact us as [rhochiomega1908@gmail.com](mailto:rhochiomega1908@gmail.com).